



## 2011 Educators' Study Tour to Japan For Middle and High School Educators & School Administrators

JULY 1-22, 2011

**The Educators' Study Tour to Japan offers educators the opportunity to travel to Japan for three weeks to experience Japan first hand and bring their experiences back to the classroom. The program is open to middle and high school educators, librarians and school administrators, and includes a study tour to Japan in July, and orientation during the spring prior to departure for a cost of \$1,000.**

Eight to 10 full-time classroom teachers and librarians who teach about Japan as an area of instruction as well as school administrators (principals, assistant principals and department chairs only) will be selected for the program through a competitive process. Of key importance in the application process is the clear demonstration of a firm commitment by the participants and their school administration to foster and sustain education on Japan in their school. A detailed statement of the school's plans for utilizing this in-depth training on Japanese society is a crucial part of the application.

Interdisciplinary teams of two or three educators from the same school are encouraged to apply. Individuals are also encouraged to apply, especially if his/her school currently has classes on Japan. The program is open to all public, private or parochial middle and high school educators in the tri-state area (New Jersey, Connecticut and New York).

## HIGHLIGHTS

The study tour will acquaint the participants with Japanese society through a wide range of site visits in Tokyo, Kyoto, Nara, Koichi, Wakayama and Hiroshima. A homestay with a family and school visits are significant parts of the program. The tour focuses on K-12 school visits to help participants have a better understanding of Japan's education system by meeting their counterparts in Japanese schools. In addition, educators have the opportunity to meet an A-bomb survivor in Hiroshima, who will talk about his/her personal experiences.

## PREPARATION & ORIENTATION

A multi-part orientation during the spring consisting of: an introductory meeting and dinner; five days of intensive academic training; four days of language training; and a final one-day orientation session. Academic training will include extensive readings on Japanese society and culture; language classes will be introductory.

Participants are **required to attend all orientation sessions and post trip sessions** (please see the next page for information) at Japan Society and submit a written teaching unit based on their experiences in Japan.

## QUALIFICATIONS

*Applicants must have the following qualifications:*

- Full time middle school or high school classroom educator, librarian or school administrator (principals, assistant principals and department chairs only)
- Teach about Japan
- Experience in interdisciplinary teaching preferred
- Commitment to prepare for and attend all 11 pre-departure orientation meetings and two post-trip sessions

- School-wide commitment to further promote education on Japan
- Must have at least three years of teaching experience
- Continue teaching or serving as a school administrator for 10 years
- Continue teaching or serving as a school administrator at the current school for at least the next 2 years
- Proven ability to work cooperatively as a team member
- Ability to be open-minded and adjust quickly to unfamiliar situations
- Although previous experience in Japan is acceptable, applicants with no previous experience in Japan are given first priority
- Excellent health and an ability to sustain a rigorous daily schedule in hot and humid weather

## COSTS

The program fee for the orientation and tour is \$1,000. Participants will be responsible for their own travel insurance, the cost of any meals not taken with the group, personal shopping and incidental expenses.

*Japan Society will provide:*

- Materials for the orientation
- Tuition waiver for a 36-hour Japanese history course (with the exception of ASPDP fee for NYC teachers who wish to receive 3P credit).
- Tuition waiver for an 18-hour introductory Japanese language course
- Round trip economy airfare between New York and Japan
- All in-country travel expenses
- Hotel expenses—all hotel accommodations are double-occupancy rooms
- All meals, with the exception of a few lunches
- A one-year membership in Japan Society

## IMPORTANT DATES

### **Application deadline:**

**Thursday, January 27, 2011**

### **Interviews for finalists in February 2011**

**(Participants are required to attend all of the sessions and tour below)**

*Introductory meeting & dinner:* Friday, March 11, 5–9 pm

*Five-weekend orientation on Japanese history: (You must attend a minimum of 5 of the 6 sessions listed below)*

Sunday, March 13, 9 am–4 pm

Sunday, March 20, 9 am–4 pm

Sunday, March 27, 9 am–4 pm

Saturday, May 7, 9 am–4 pm

Sunday, May 15, 9 am–4 pm

Sunday, May 22, 9 am–4 pm

*Pre-departure orientation:* Sunday, June 5, 10 am–4 pm

*Two-weekend introductory Japanese language classes:*

Saturday, June 11, 11 am–4:30 pm

Sunday, June 12, 11 am–4:30 pm

Saturday, June 18, 11 am–4:30 pm

Sunday, June 19, 11 am–4:30 pm

### **Tour in Japan: Friday, July 1–Friday, July 22, 2011**

*Post-departure follow-up meeting:*

Monday, August 29, 1–4 pm

*One additional weekend meeting in February 2012 (date to be announced)*

*Deadline for the first draft of the assignment:*

Monday, September 26, 2011

## FOLLOW-UP

### **Required Assignment—A Teaching Unit**

Each group or individual will submit a teaching unit, created at a follow up workshop on **Monday, August 29**, to be held at Japan Society. The purpose of creating teaching units is three-fold: ① for the participants of the program to focus on one or a few important area(s) of study about Japan that only such an intensive program such as the Educators' Study Tour can afford; ② to refine and present a coherent teaching unit consisting of substantial research, photos, maps and other illustrative materials; ③ to offer the teaching units to educators via Japan Society's website.

The deadline to submit the first draft of the assignments is **Monday, September 26**. Assignments will be returned with suggestions and must be resubmitted by mid-October. Japan Society retains the right to make the final decision as to which units will be placed on its website as well as to edit the lesson plans.

## APPLICATION

A complete application includes:

- ① An essay (maximum three pages) explaining the following in detail: compelling need to go on the Study Tour; likelihood of impacting educator's students and the specific goals to be achieved through the Study Tour; likelihood that the applicant will have an impact beyond his/her own classroom; and how the applicant currently utilizes Japan in the classroom;
- ② Application form (included in this document);
- ③ Resume of education, professional experience and community service;
- ④ Three confidential letters of recommendation (in sealed envelopes signed across the back by the recommender). Please include at least one letter from your direct supervisor and/or senior school administrator (e.g., department chair, principal and/or assistant principal).

All application materials, including the three letters of recommendation, should be typed and submitted in *one* envelope. Japan Society is not responsible for materials sent separately. Applications should include one original of the entire application and three photocopies of ①, ② and ③, in an 8½ × 11 in. format. No materials will be returned to the applicant.

If you are applying as a team, each applicant must submit all of the above mentioned items. We can accept three letters of recommendation for a team that clearly state qualifications for each applicant and those as a team. Please submit all of the required materials for the team in *one* envelope.

### **All application materials should be received by Thursday, January 27, 2011.**

*Send application materials to:* Kazuko Minamoto, 2011 Educators' Study Tour to Japan, Japan Society, 333 East 47th Street, New York, NY 10017

**APPLICATION FORM**

PLEASE TYPE OR PRINT CLEARLY

**2011 Educators' Study Tour**

**for Middle and High School Educators & School Administrators**

**Friday, July 1-Friday, July 22, 2011**

**January 27, 2011 (Thursday): Application deadline**

**Japan Society needs to receive your application by 5 pm on January 27.**

Please choose one: I am applying as  *a team* or  *an individual*

MALE / FEMALE (CIRCLE ONE)

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NAME DATE OF BIRTH

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CITIZENSHIP MARITAL STATUS (OPTIONAL)

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SCHOOL NAME

Check the answer(s) that apply. I am a:

- classroom teacher
- librarian
- principal
- assistant principal
- other (please describe):

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DISCIPLINE(S)/GRADE LEVEL(S)

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SCHOOL ADDRESS CITY STATE ZIP

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HOME ADDRESS CITY STATE ZIP

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SCHOOL TEL SCHOOL FAX SCHOOL E-MAIL

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HOME TEL HOME FAX HOME E-MAIL

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CELL PHONE

How many years have you been teaching or serving as a school administrator? \_\_\_\_\_

Have you been to Japan?     Yes     No (please see Qualifications)

If Yes, approximate length and purpose of your stay: \_\_\_\_\_

How many years do you plan to continue teaching/serving as an administrator? \_\_\_\_\_

Are you available for all the dates for the orientation meetings, the study tour and the post-trip meetings as specified in the guidelines (failure to attend will result in disqualification)?

Yes     No (if no, please explain):

Do you have dietary restrictions or allergies?     No     Yes (if yes, please explain):

Will you be able to sustain a very busy schedule to meet the goals of the program?

Yes     No (if no, please explain):

Is your health good enough to sustain a rigorous daily schedule in hot and humid weather?

Yes     No (if no, please explain):

I have read all of the program qualifications and requirements. I agree to meet all attendance requirements and submit all required application materials. The statements I have made in this application are true. I understand that any false representation will result in being disqualified from the program.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

### **Application package checklist**

- Essay (maximum three pages);
- Application form (included in this document);
- Resume of education, professional experience and community service;
- Four photocopies of the three items above;
- Three confidential letters of recommendation (in sealed envelopes signed across the back by the recommender).

**ALL APPLICATION MATERIALS SHOULD BE RECEIVED BY THURSDAY, JANUARY 27, 2011.  
Send application materials to: Kazuko Minamoto, 2011 Educators' Study Tour to Japan, Japan Society,  
333 East 47th Street, New York, NY 10017**

# 2011 Educators' Study Tour to Japan

## For Middle and High School Educators & School Administrators



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