



## **JAPANESE LANGUAGE INSTRUCTOR PART-TIME**

Japan Society's Language Center seeks a part-time Japanese language instructor to teach Japanese-language courses for adults seeking to learn the language and culture of Japan.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Conduct language instruction classes once or twice per week during the three 10-week semesters and three 4-week conversation sessions. Classes take place at 12:00 pm, 4:00 pm and 6:10 pm. Each class lasts for 110 minutes;
- Prepare lesson plans for use in class instruction;
- Utilize teaching methods aimed at engaging adult learners;
- Assign and grade homework as needed;
- Promote an appreciation and understanding of Japanese culture.

### **REQUIREMENTS:**

- Bachelor's degree from a Japanese university. MA in a relevant field is preferred but not required;
- A minimum of one-year Japanese language teaching experience in a classroom setting;
- Good oral and written English communications skills required;
- Ability to teach all levels of Japanese language, including content-based courses;
- Experience in Microsoft Word, Outlook email and PowerPoint;
- Must be able to present US work authorization.

**To Apply:** Email your resume, cover letter, and salary requirements to the Director of Human Resources at [jobs@japansociety.org](mailto:jobs@japansociety.org).

Founded in 1907, **Japan Society** in New York City presents sophisticated, topical and accessible experiences of Japanese art and culture, and facilitates the exchange of ideas, knowledge and innovation between the U.S. and Japan. More than 200 events annually encompass world-class exhibitions, dynamic classical and cutting-edge contemporary performing arts, film premieres and retrospectives, workshops and demonstrations, tastings, family activities, language classes, and a range of high-profile talks and expert panels that present open, critical dialogue on issues of vital importance to the U.S., Japan and East Asia. *For more information, visit our website <http://www.japansociety.org>.*

***Japan Society is an Equal Opportunity Employer, and welcomes a diverse workforce.***