

Dear Language Center students,

We have just 3 more weeks until the end of the Spring semester. However, due to the situation with coronavirus, the office has decided to take a proactive approach and, consequently, **we will begin conducting virtual online classes starting Monday, March 16.**

For those who do not have access to an electronic device, please call the office at 212-715-1269.

Spring Japanese Courses: online starting Mon., March 16

Spring English Courses: online starting Tues., March 17

Spring Teacher Training Intermediate: classes are postponed

Spring Shodo Courses: will meet this Fri., March 13, following that is to be determined.

For courses, workshops, and events that will begin at a future date, please visit the website for that event for the current status.

How to Access Online Classes

For purposes of these virtual classes, we will use an app called “Zoom,” which you must access via a smart phone, tablet or computer with internet connection. It would be ideal if you could download [Zoom](#) (link for [PC/Mac download](#), for [iPhone](#), for [Android](#)) which will give you access to more functions), but it’s not necessary. If you do not download Zoom, you can access the online class through your web browser.

All you have to do is to accept the invitation from your current instructor for the time and day of your class. **This invitation will be sent to you by email at the start of the class time.** Please note that these virtual classes will replace regular, in-person classes, so please do not come to Japan Society to attend class.

**Tip: you are recommended to mute yourself when not speaking to eliminate sound feedback.*

If you have trouble accessing the class, please call the office at 212-715-1269.

Regarding Make-Up Classes

If you have already scheduled a make-up class, your email address will be passed on to the instructor of that class and they will send you a Zoom link at the class time.

Otherwise, you may still schedule make-up classes by emailing the office at language@japansociety.org.

We apologize for any inconvenience caused by implementing virtual classes, but we believe it’s a prudent step to reduce everyone’s risk of contracting the virus while commuting or attending class. Thank you for your understanding and cooperation.

Sincerely,

Tomoyo Kamimura
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